

# **The Gate & District Welfare Association**

**The Constitution and Rules** - Charity No. 524011

1. **Legal Name:** The Association is called “The Gate & District Welfare Association”.
2. **Objectives:** The objectives of the association is to provide the inhabitants of “Castell Y Rhingyll” and the neighbourhood, facilities for recreation and leisure time occupation, for the purpose of relaxation and with the object of improving the conditions of life for the said inhabitants.
3. **Committee:** The association is managed by the committee members who are elected at the annual general meeting. The committee has the power to appoint subcommittees as may be required, for the purpose of handling any projects or special events that may occur.
4. **Termination of Committee Members:** The committee shall have the right, if there is good reason, to terminate any committee member providing that the member has the right to be heard by the committee before a decision is taken.
5. **Alteration of Rules / Constitution:** The committee has the power to alter the rules, but no alterations shall take effect until the same has been confirmed at the annual general meeting, or in a special general meeting convened for the purpose. Any alterations to the rules or to the constitution will come into force based on a simple majority vote, the chairman has a casting or additional vote in the event of equality of votes. Any proposed changes will need a simple notification such as via Email or by means of a headed note on the main hall notice board.
6. **Regulations:** The hall has a set of rules and regulations outlined by the committee to regulate the conduct and affairs of the committee and of any person or group that use the premises for any purpose. These rules, or a summary of these rules are displayed on the hall notice board with reference and links to the full set of rules which are displayed on the hall website. These rules and regulations are binding to all that use the hall.
7. **Annual General Meeting:** A general meeting of the Association shall be held annually to transact the following:
  - a. To receive and approve the annual accounts.
  - b. To consider and if approved, sanction any proposed alteration of the rules.
  - c. To deal with any special matter which the committee desire to bring before its members and to receive suggestions from the members for consideration by the committee.

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8. **Special General Meeting:** A special general meeting may be convened at any time by the chairman, or by any member of the committee for any of the following purposes:
  - a. To consider and if approved, sanction any changes made to the rules or to the constitution.
  - b. To deal with any special matter which the committee may desire to place before the members
  - c. To receive the resignation of any committee member or to remove any member or members from office and fill any vacancies caused by the removal.
  - d. To deal with any special matter which a committee member may desire to place before the association.
  
9. **Officers:** The annual general meeting shall elect such officers of the Association including a chairman, treasurer or secretary as it may from time to time determine.
  
10. **Chair at meetings:** At committee meetings and at general meetings, the chairman shall preside and shall have a casting or additional vote in the event of equality of votes.
  
11. **Quorum:** At committee meetings, 3 shall form a quorum. At general meetings, 8 members shall form a quorum.
  
12. **Voting:** Every matter should be determined by the majority of the members present and voting on the question.
  
13. **Notices of meetings:** Public notice of every annual general meeting and special general meetings shall be given in the neighbourhood of at least 14 days before the date by affixing a notice to the main hall notice board or other conspicuous place in the neighbourhood and any other means as the conveners of the meeting think fit. Such notice shall specify the matters to be dealt with.
  
14. **Finance:**
  - a. All monies raised by or on behalf of the Association shall be applied to further the objectives of the Association and for no other purpose.
  - b. The Treasurer shall keep proper accounts of the finances of the Association.

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- c. The accounts should be audited at least once a year by a qualified auditor or auditors who shall be appointed at the annual general meeting.
  - d. An audited statement of accounts for the last financial year should be submitted by the committee to the annual general meeting.
- 15. **Trust property:** The title of all and any property which may be acquired by or for the purpose of the association shall be vested in the trustees who shall be appointed by the committee and who shall enter into a deed of trust. The number of trustees shall not be Less than 2 or more than 6.
- 16. **Dissolution:** If the committee by a simple majority decides at any time on the grounds of expenses or otherwise that it is necessary or advisable to dissolve the association, it shall call a meeting of all members of the Association of which meeting notice shall be given as provided in clause 8 and shall be advertised in a newspaper circulating in the area of benefit and also given in writing to the charity commissioners for England and Wales. If such a decision shall be confirmed by simple majority of those present and voting at such a meeting, the committee shall have power to dispose of any proper debts shall be applied towards charitable purposes for the benefit of the inhabitants of the neighbourhood as the committee shall decide and as may be approved by the charity commissioners for England and Wales.
- 17. **Smoking:** Smoking is not permitted in any area within the Gate Hall building itself. A smoking area is provided outside the main door, please use the ashtray provided. It is permitted to use a “Vaping” device within the hall, provided this does not interfere with, or become a nuisance to any other user of the hall.